

Penallta House,
Tredomen Park,
Ystrad Mynach,
Hengoed CF82 7PG

Ty Penallta,
Parc Tredomen,
Ystrad Mynach,
Hengoed CF82 7PG



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For all enquiries relating to this agenda please contact Julie Lloyd
(Tel: 01443 864246 Email: lloydj4@caerphilly.gov.uk)

Date: 3rd June 2021

Dear Sir/Madam,

A digital meeting of the **Governance and Audit Committee** will be held via Microsoft Teams on **Tuesday, 8th June, 2021 at 2.00 pm** to consider the matters contained in the following agenda. You are welcome to use Welsh at the meeting, a minimum notice period of 3 working days is required should you wish to do so.

This meeting will be recorded and made available to view via the Council's website, except for discussions involving confidential or exempt items. Therefore the images/audio of those individuals speaking will be publicly available to all via the recording on the Council website at www.caerphilly.gov.uk

Yours faithfully,

A handwritten signature in black ink, appearing to read 'Chrissy'.

Christina Harrhy
CHIEF EXECUTIVE

AGENDA

	Pages	
1	To appoint a Chair and Vice Chair of the Governance and Audit Committee for the ensuing year.	
2	To receive apologies for absence.	

A greener place Man gwyrddach



3 Declarations of Interest.

Councillors and Officers are reminded of their personal responsibility to declare any personal and/or prejudicial interest(s) in respect of any item of business on this agenda in accordance with the Local Government Act 2000, the Council's Constitution and the Code of Conduct for both Councillors and Officers.

To approve and sign the following minutes: -

- 4 Governance and Audit Committee held on 20th April 2021. 1 - 6

To receive and consider the following reports: -

- 5 Governance and Audit Committee Forward Work Programme. 7 - 12
- 6 Update from Audit Wales. 13 - 20
- 7 Update on Tracking of Agreed Audit Report Recommendations. 21 - 26
- 8 CCBC Response to 'Raising our Game - Tackling Fraud in Wales'. 27 - 36
- 9 Annual Internal Audit Report 2020/21. 37 - 50
- 10 Draft Annual Governance Statement 2020/21. 51 - 70

To receive and note the following information items: -

- 11 Regulation of Investigatory Powers Act 2000. 71 - 72
- 12 Officers Declarations of Gifts and Hospitality January to March 2021. 73 - 78
- 13 Register of Employees Interests Forms 2020/21. 79 - 86
- 14 Corporate Governance Panel Minutes. 87 - 88
- 15 Annual Review of Complaints Received Under the Council's Corporate Complaints Policy 1st April 2020 to 31st March 2021. 89 - 108

**If a member of the Governance and Audit Committee wishes for any of the above information reports to be brought forward for discussion at the meeting please contact Julie Lloyd, 01443 864246, by 10.00 a.m. on Tuesday 8th June 2021.*

Circulation:

Councillors M.A. Adams, Mrs E.M. Aldworth, J. Bevan, Ms J. Gale, D.T. Hardacre, C.P. Mann, B. Miles, Mrs T. Parry, Mrs M.E. Sargent (Chair), J. Ridgewell, G. Simmonds and J. Simmonds

Lay Member: Mr N.D. Yates

And Appropriate Officers

HOW WE WILL USE YOUR INFORMATION

Those individuals that attend committee meetings to speak/give evidence will be named in the minutes of that meeting, sometimes this will include their place of employment or business and opinions expressed. Minutes of Meetings including details of speakers will be publicly available to all via the Council website at www.caerphilly.gov.uk. except for discussions involving confidential or exempt items.

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